

AUTHORIZED FEDERAL SUPPLY SERVICE  
**Information Technology Schedule Pricelist**

General Purpose Commercial Information Technology Equipment,  
 Software and Services

**Special Item No. 132-51 Information Technology Professional Services**

FDPS Code D301	IT Facility Operation and Maintenance
FDPS Code D302	IT Systems Development Services
FDPS Code D306	IT Systems Analysis Services
FDPS Code D307	Automated Information Systems Design and Integration Services
FDPS Code D308	Programming Services
FPDS Code D310	IT Backup and Security Services
FPDS Code D311	IT Data Conversion Services
FPDS Code D313	Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
FDPS Code D316	IT Network Management Services
FPDS Code D317	Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
FPDS Code D399	Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



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 www.savveeinc.com

DUNS No: 143405087

**SERVICE DISABLED VETERAN OWNED SMALL BUSINESS**

CONTRACT NUMBER: GS-35F-0202S

PERIOD COVERED BY CONTRACT: January 27, 2016 THROUGH January 26, 2021  
 PRICELIST CURRENT THROUGH MODIFICATION #PO-0017 DATED December 16, 2015

**General Services Administration  
 Federal Supply Service**

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).

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# GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES

## Information Applicable to all Special Item Numbers

### **SPECIAL NOTICE TO AGENCIES: Small Business Participation**

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service ([www.gsaadvantage.gov](http://www.gsaadvantage.gov)). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page ([www.gsa.gov/fas](http://www.gsa.gov/fas)) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

#### **1. Geographic Scope of Contract**

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

#### **2. Contractor's Address - Ordering and Payment:**

**ORDERING:** Savvee Consulting, Inc.  
4100 Lafayette Center Drive  
Suite 390  
Chantilly, VA 20151  
(703) 230-0991 Fax

# GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES

**Payment:** Same as for Ordering

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **Phone: (703) 622-2222 Fax (703) 230-0991**

### 3. Liability for Injury or Damage

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

### 4. Statistical Data for Government Ordering Office Completion of Standard Form 279

Block 9: Order/Modification Under Federal Schedule  
Block 16: Data Universal Numbering System: **143405087**  
Block 30: **B. Other Small Business**  
Block 31: Woman-Owned Small Business - **No**  
Block 37: Contractor's Taxpayer Identification (TIN): **47-0936512**  
Block 40: **A: Service Disabled Veteran Owned Small Business**  
4a. Cage Code: **3XMM7**  
4b.. has registered with the CCR database. **YES**

### 5. FOB

Destination, Point of Exportation

### 6. DELIVERY SCHEDULE

a. **Time of Delivery:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

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SAVVEE Consulting, Inc. will adhere to the delivery schedule stipulated in each delivery order and/or delivery order amendment.

b. **Urgent Requirements:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

### 7. Discounts: Prices shown are NET prices; basic discounts have been deducted.

a. **Prompt Payment: None.**

## **GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES**

- b. Quantity: None.**
- c. Dollar Volume: None.**
- d. Government Educational Institutions:** Government Educational Institutions are offered the same discounts as all other Government customers.
- e. Other: None.**

### **8. Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

### **9. Statement Concerning Availability of Export Packing**

Not applicable; only services are provided under this contract

### **10. Small Requirements**

The minimum dollar value of orders to be issued is \$ **100.00**

### **11. Maximum Order**

Maximum dollar value of orders to be issued: \$ **500,000.00**

### **12. Ordering Procedures for Federal Supply Schedule Contracts**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

### **13. Federal Information Technology/Telecommunication Standards Requirements:**

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 Federal Information Processing Standards Publications (FIPS Pubs): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the

## **GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES**

NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

### **13.2 Federal Telecommunication Standards (FED-STDS):**

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

### **14. Contractor Tasks / Special Requirements (C-FSS-370) (NOV 2003)**

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. Travel in performance of a task order will only be reimbursable to the extent authorized by the ordering agency. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

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- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

### **15. Contract Administration for Ordering Activities:**

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See 52.212-4)

### **16. GSA Advantage!**

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

### **17. Purchase of Open Market Items**

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5),



## **GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES**

competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

### **18. Contractor Commitments, Warranties and Representations**

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

c. The maintenance/repair service provided is the standard commercial terms and conditions for the type of products and/or services awarded..

### **19. Overseas Activities**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

### **20. Blanket Purchase Agreements (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

## **GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES**

### **21. Contractor Team Arrangements**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

### **22. Installation, Deinstallation, Reinstallation**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8 or 132-9.

### **23. Section 508 Compliance.**

I certify that in accordance with 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794d), FAR 39.2, and the Architectural and Transportation Barriers Compliance Board Electronic and Information Technology (EIT) Accessibility Standards (36 CFR 1194) General Services Administration (GSA), that all IT hardware/software/services are 508 compliant:

Yes

No

The offeror is required to submit with its offer a designated area on its website that outlines the Voluntary Product Accessibility Template (VPAT) or equivalent qualification, which ultimately becomes the Government Product Accessibility Template (GPAT). Section 508 compliance information on the supplies and services in this contract are available at the following website address (URL): [www.savveeinc.com](http://www.savveeinc.com)

The EIT standard can be found at: [www.Section508.gov/](http://www.Section508.gov/).

### **24. Prime Contractor Ordering From Federal Supply Schedules.**

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and

## **GSA SCHEDULE - INFORMATION FOR ORDERING ACTIVITIES**

(b) The following statement:

This order is placed under written authorization from \_\_\_\_\_ dated \_\_\_\_\_. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

### **25. Insurance—Work On A Government Installation (Jan 1997)(Far 52.228-5)**

(a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.

(b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—

(1) For such period as the laws of the State in which this contract is to be performed prescribe; or

(2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.

(c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

### **26. Software Interoperability.**

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

### **27. Advance Payments**

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**Information Applicable To Information Technology (IT) Professional Services (SIN 132-51)**

**1. SCOPE**

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Professional Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

**2. PERFORMANCE INCENTIVES I-FSS-60 PERFORMANCE INCENTIVES (APRIL 2000)**

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

**3. ORDER**

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

**4. PERFORMANCE OF SERVICES**

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

**5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)**

(a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
- (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

**6. INSPECTION OF SERVICES**

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS ~~ITEMS (MAR 2009)~~ (ALTERNATE I OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

**7. RESPONSIBILITIES OF THE CONTRACTOR**

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data – General, may apply.

**8. RESPONSIBILITIES OF THE ORDERING ACTIVITY**

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

**9. INDEPENDENT CONTRACTOR**

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

**10. ORGANIZATIONAL CONFLICTS OF INTEREST**

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

**11. INVOICES**

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

**12. PAYMENTS**

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition. As prescribed in 16.601(e)(3), insert the following provision:

- (a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
- (b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—
  - (1) The offeror;
  - (2) Subcontractors; and/or
  - (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

**13. RESUMES**

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

**14. INCIDENTAL SUPPORT COSTS**

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

**15. APPROVAL OF SUBCONTRACTS**

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

**16. DESCRIPTION OF IT PROFESSIONAL SERVICES AND PRICING**

**a) SERVICES**

Leveraging over 10 years of experience in delivering solutions to the Navy, Savvee Consultants, a Services Disabled Veteran Owned Small Business (SDVOSB) are currently providing

Maritime Sealift Command (MSC) with horizontal integration solutions for legacy shipboard applications. Savvee's current success with this project is based on its superior expertise in enterprise architecture development and its proven project management methodology. Savvee approaches every project by applying the proper procedures, resources and best practices required to ensure a successful conclusion.

The Savvee approach begins with the development and validation of a set of well-defined requirements. These requirements are thoroughly documented and validated by the stakeholders. This process ensures complete accountability and traceability by verifying that all tasks performed map to a specific requirement. Savvee also ensures that any and all proposed solutions are in compliance with all stated standards, policies and directives. Currently, Savvee's work with MSC is in full compliance with all applicable Task Force Web (Navy Enterprise Portal) standards and policies.

The current scope of Savvee's technical efforts in the development of MSC's Enterprise Architecture includes the following capabilities:

- System Development
- Web Development
- Portal(s) Deployment
- Information Assurance
- Single Sign On
- Project Management
- Business Case Analysis (BCA)
- Enterprise Architecture
- Business Process Modeling
- Earned Value Management
- Technical Writing (Specs and Online Help Systems)

Savvee Consulting can also provide these additional capabilities:

- System/Software Maintenance
- Network/System Administration
- Database Administration
- System Development Lifecycle Documentation/Lifecycle Confirmation Management
- Naval Aviation Subject Matter Expertise
- ◇ ASW/ASUW/Maritime Patrol/Strike
- ◇ ISR/NCW/C4I/UAV
- Systems Engineering

The remainder of the Savvee approach focuses on program execution through superior project management. Using proven tools and practices, Savvee Consultants are able to efficiently manage the project, keeping on schedule and within budget. Savvee's program management methodology is based on the Microsoft Solution Framework. Savvee Consultants have extensive experience with collaborative tools such as Collaboration Servers, MS Project Server and DOORS. In fact, MSC is currently having great success with the virtual collaboration environment used throughout the command. Savvee has provided enterprise tailored attributes that are applicable to the program and have greatly improved team awareness, productivity, coordination and configuration management. Finally, Savvee prides itself on matching the right



resources for each task and providing its team with all of the tools necessary for being successful.

Savvee Consulting offers a total solution to the system integration challenges of today and tomorrow. The Savvee approach is a well coordinated, combination of methodology, technical expertise, subject matter expertise and program management skills. By applying complete front-end analysis, Enterprise Architecture expertise, 10 years experience with the Navy and MSC and proven management tools, Savvee Consulting has the ability to successfully develop and implement all aspects of systems integration solutions.

**b) DESCRIPTIONS OF COMMERCIAL JOB TITLES**

**PRINCIPAL IT CONSULTANT**

**Description:** The Principal Consultant has experience in managing teams of professionals with generalized and specialized expertise in information management and information technology services. Information technology services include systems planning and management, integration management, functional requirements analysis and modeling, systems analysis and design, business process reengineering, systems life cycle management, system testing and evaluation, system implementation, and data management. The PC provides consulting and executive support to enterprise-wide or national level programs and personnel. The PC provides executive knowledge and insight, technical experience and/or subject-matter expertise to projects; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The PC performs enterprise-wide strategic systems planning and may supervise technical staff.

**Education:** Bachelor's degree.

**Experience:** Shall have, as a minimum, seven (7) years related experience.

**SENIOR IT CONSULTANT**

**Description:** The Senior Consultant has experience in managing teams of professionals with generalized and specialized expertise in information management and information technology services. Information technology services include systems planning and management, integration management, functional requirements analysis and modeling, systems analysis and design, business process reengineering, systems life cycle management, system testing and evaluation, system implementation, and data management. The SC provides consulting and support to enterprise-wide or national level programs and personnel. The SC provides experienced knowledge and insight, technical experience and/or subject-matter expertise to projects; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The SC performs enterprise-wide strategic systems planning and may supervise technical staff.

**Education:** Bachelor's degree.

**Experience:** Shall have, as a minimum, five (5) years related experience.

**IT CONSULTANT**

## GSA SCHEDULE ----- TERMS AND CONDITIONS

**Description:** The IT Consultant has experience in managing teams of professionals with generalized and specialized expertise in information management and information technology services. Information technology services include systems planning and management, integration management, functional requirements analysis and modeling, systems analysis and design, business process reengineering, systems life cycle management, system testing and evaluation, system implementation, and data management. The Consultant provides consulting and support to enterprise-wide or national level programs and personnel. The Consultant provides knowledge and insight, technical experience and/or subject-matter expertise to projects; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The SC performs enterprise-wide strategic systems planning.

**Education:** Bachelor's degree.

**Experience:** Shall have, as a minimum, three (3) years related experience.

### TECHNICAL WRITER

**Description:** The Technical Writer is responsible for correctly, succinctly, and clearly communicating all instructions relative to the implementation of the solution, preparing documentation of the actions taken to deploy the solution, and preparing all contract-required written deliverables.

**Education:** Bachelor's degree

**Experience:** Shall have, as a minimum 5 years' experience in technical writing, at least 2 of which were in an IT setting.

### SENIOR IT PROGRAM MANAGER

**Description:** The Senior IT Program Manager (PM) serves as the Government's point of contact and provides supervision and guidance for all contractor personnel assigned to a specified contract. The Senior PM has experience in managing multiple teams of professionals with generalized and specialized expertise in Information Technology (IT) management and services. Business services include planning and management, requirements analysis and modeling, business process analysis and design, resources and facilities management, risk management and other services. The Senior PM provides consulting and executive support to enterprise-wide or national level programs and personnel. The Senior PM provides executive knowledge and insight, management experience and/or subject-matter expertise; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The Senior PM has significant experience in briefing upper management and/or upper echelons of federal and military chains of command. The Senior PM possesses in-depth functional knowledge of the contract and its requirements, and possesses excellent written and oral communications skills. He is able to perform and implement requirements analysis.

**Education:** Bachelor's degree in Business Management, engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. The Senior PM shall hold a Project Management Professional (PMP) certification or equivalent.

**Experience:** Shall have, as a minimum, ten (10) years related experience.

**IT PROJECT MANAGER**

**Description:** The Project Manager has experience in managing teams of professionals with generalized and specialized expertise in IT and software services. IT services include planning and management, IT and software requirements analysis and modeling, engineering system process analysis and design, resources and facilities management, and other services. The Project Manager provides support to enterprise-wide or national level programs and personnel. The Project Manager provides experienced knowledge and insight, and/or subject-matter expertise to projects; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The Project Manager performs enterprise-wide strategic systems planning and may supervise technical staff.

**Education:** Bachelor's degree in Business Management, engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. A Project Management Professional (PMP) certification or equivalent is preferred.

**Experience:** Shall have, as a minimum, five (5) years related experience.

**PRINCIPAL SOFTWARE ARCHITECT**

**Description:** Provides technical direction and oversight for multiple components of software for Weapon Systems (including ship and aircraft and their systems) or other service and agency technical systems. Provides innovative software solutions leveraging leading edge web and mobile platform technologies, provide a hands-on development and design role, and deliver products in a rapid and dynamic environment. Develops and maintains a comprehensive architectural framework for multiple components within the application suite, leading development teams through guidance, mentorship, and influence to implement designs that meet the architectural framework. Develops the key components of a platform-based and systems-based enterprise architecture leveraging existing components as well as specifying the appropriate technical direction for next generation development activities. Collaborates with development teams ensuring designs are well formed and consistent with the Architectural framework and direction. Participates directly on key projects, including the development of designs and implementations as well as technology prototypes and research work. Participates in a cross functional architecture reviews providing input, collaboration with other architects.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** Minimum twelve (12) years related experience developing in Java, and C++ programming languages. Extensive knowledge and understanding in building modern client/server systems as well as current enterprise architectures and web based enterprise software, and strong familiarity with web-based application architectures (Flex, Ajax, etc.). Experience working in an Agile software environment is a plus.

**SENIOR SYSTEMS ENGINEER**

## GSA SCHEDULE ----- TERMS AND CONDITIONS

**Description:** Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate military weapon systems (including ship and aircraft and their systems) or other service and agency technical systems: review and prepare system engineering and technical analyses, reports, change proposals, and other technical documentation. Applies system engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyzes designs, develops, implements, tests, or evaluates automated data processing software related to engineering or functional requirements of military weapons systems, associated support systems, other services or agency technical systems, or management information systems.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** A minimum of ten (10) years of experience in the development, planning, testing, and evaluation of ship, ship systems, aircraft, and/or weapon systems, or associated software/information systems. Demonstrated experience in aircraft, propulsion, avionics, electronic warfare, training, mission planning, or weapon systems and software, interoperability, development technologies, test and evaluation, and equipment specifications is required.

### SYSTEMS ENGINEER

**Description:** Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate military weapons systems (including ship and aircraft and their systems) or other service and agency technical systems: review and prepare system engineering and technical analyses, reports, change proposals, and other technical documentation. Applies systems engineering experience to perform functions such as system integration, configuration management, quality assurance testing, or acquisition and resource management. Analyses, designs, develops, implements, tests, or evaluates automated data processing software related to engineering or functional requirements of military weapons systems, associated support systems, other services or agencies technical systems, or management information systems.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. NOTE: An additional postgraduate degree in management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** A minimum of four (4) years of experience in professional engineering or systems design and integration experience directly related to complex weapons systems and technical analysis including substantial period of practical experience in the areas of program documentation, configuration, and data management. Must be capable of performing detailed and complex engineering calculations and/or data analyses, database manipulations and model development. Must work effectively as a member of a product team.

### SENIOR SOFTWARE ENGINEER

## GSA SCHEDULE ----- TERMS AND CONDITIONS

**Description:** Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate Software for military weapon systems (including ship and aircraft and their systems) or other service and agency technical systems: review and prepare system engineering and technical analyses, reports, change proposals, and other technical documentation for software systems. Lead or be a member of a team in establishing and maintaining a Software development project for the production of computing architecture.

**Education:** Bachelor of Science degree in a qualified Engineering discipline, Computer Science, Computer Engineering, or Software Engineering. MS Degree desired.

**Experience:** 10 years of technical engineering software systems project experience; 2+ years of software development in an agile environment such as SCRUM, certification is a plus; 4+ years of Enterprise Software Architecture and/or Software Systems Architecture and Design experience.

### SOFTWARE ENGINEER

**Description:** Applies systems engineering principles to investigate, analyze, plan, design, develop, implement, test, or evaluate Software for military weapon systems (including ship and aircraft and their systems) or other service and agency technical systems: review and prepare system engineering and technical analyses, reports, change proposals, and other technical documentation for software systems. Perform as a member of a team in establishing and maintaining a software development project for the U.S. Navy, or other services or agencies military and technical systems.

**Education:** Bachelor of Science degree in a qualified Engineering discipline, Computer Science, Computer Engineering, or Software Engineering.

**Experience:** 5+ years of technical engineering software systems project experience; 2+ years of software development in an agile environment such as SCRUM, certification is a plus; 2+ years of Enterprise Software Architecture and/or Software Systems Architecture and Design experience.

### SENIOR BUSINESS PROCESS RE-ENGINEER SPECIALIST

**Description:** Identifies IT process changes through consolidation or automation of IT Governance processes, and through improving existing automation. Possesses the necessary skills to develop or lead the development of a stable activity model for business and/ or engineering system processes; can document or lead the documentation of the core processes currently in use within the IT mission. Analyzes the activities within processes for added value, redundancy and consistency with process objective; defines performance measures that are outcome based and develops appropriate metrics as well as measurement methodologies; identifies opportunities for automation and/or integration that support the IT mission and goals.

**Education:** Bachelor's Degree or equivalent.

**Experience:** 7 years combined experience in line, project or general management; functional expertise in the business area; business process, systems and financial analysis.

### BUSINESS PROCESS RE-ENGINEER SPECIALIST

## GSA SCHEDULE ----- TERMS AND CONDITIONS

**Description:** Identifies IT process changes through consolidation or automation of IT Governance processes, and through improving existing automation. Possesses the necessary skills to develop a stable activity model for business and/ or engineering system processes; can document core processes currently in use within the IT mission. Analyzes the activities within processes for added value, redundancy and consistency with process objective; defines performance measures that are outcome based and develops appropriate metrics as well as measurement methodologies; identifies opportunities for automation and/or integration that support the IT mission and goals.

**Education:** Bachelor's Degree or equivalent.

**Experience:** Four or more years combined experience in line, project or general management; functional expertise in the business area; business process, systems and financial analysis.

### PRINCIPAL SUBJECT MATTER EXPERT

**Description:** The Principal Subject Matter Expert (SME) has experience in managing teams of professionals with generalized and specialized expertise in weapon systems development or other service/agency technical systems. Generalized and specialized expert includes development, planning, testing, and evaluation of ship, ship systems, aircraft, and/or weapon systems, other service/agency technical systems, or associated software/information systems. Demonstrated experience in aircraft, propulsion, avionics, electronic warfare, training, mission planning, or weapon systems and software, interoperability, development technologies, test and evaluation, and equipment specifications for weapon systems or other service/agency technical systems. The Principal SME provides consulting and executive support to enterprise-wide or national level programs and personnel. The Principal SME provides executive knowledge and insight, management experience and/or subject-matter expertise; performs analyses and develops recommendations that may have substantial impact on major programs and activities. The Principal SME performs enterprise-wide strategic systems planning and may supervise technical staff. The Principle SME has significant experience in briefing upper management and/or upper echelons of federal and military chains of command.

**Education:** Bachelor of Science degree in a qualified Engineering discipline, Computer Science, Computer Engineering, or Software Engineering. MS Degree desired.

**Experience:** Minimum twelve (12) years general experience; ten (10) years related experience in field.

### SENIOR SUBJECT MATTER EXPERT

**Description:** Serves as a senior advisor to customer's executive management team in a variety of capacities. Key responsibilities include: development, planning, testing, and evaluation of ship, ship systems, aircraft, and/or weapon systems, other service/agency technical systems, or associated software/information systems. May serve as point of contact with COTRs/Task Monitors.

**Education:** Bachelor of Science degree in a qualified Business or Engineering discipline, Computer Science, Computer Engineering, or Software Engineering.

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**Experience:** 12 years total; 6 years in specialty

### INTERMEDIATE SUBJECT MATTER EXPERT

**Description:** Plans, supports and provides advisor/contributions in complex and critical efforts which include specific functional, technical, professional or policy areas of the project. Key responsibilities include: Investigating or identifying business, scientific, technology, engineering, operational, professional and/or policy issues; conducting analysis of these issues; and providing advice in support of major programs/projects

**Education:** Bachelor's Degree in Business, Engineering, or related field

**Experience:** 3 years in specialty.

### SENIOR ACQUISITION SPECIALIST

**Description:** Integrates business and technical methodologies to the study and analysis of technological problems in relation to engineering and scientific development of processes, system and equipment. Designs procedures for and executes acquisition, test and evaluation of military weapons systems (including ship and aircraft and their systems) or other services or agencies technical systems.

**Education:** Bachelor's degree from an accredited college or university. NOTE: An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of experience.

**Experience:** A minimum of ten (10) years of experience related to ship, ship system, aircraft, and weapon systems acquisition or other service/agency technical systems, including logistics, research and development, configuration management or systems analysis/design; Demonstrated experience in one or more of the following areas: program management, systems engineering, major system acquisitions, financial management, test and evaluation, human systems integration, or integrated logistics support.

### ACQUISITION SPECIALIST

**Description:** Integrates business and technical methodologies to the study and analysis of technological problems in relation to engineering and scientific development of processes, system and equipment. Designs procedures for and executes acquisition, test and evaluation military weapons systems (including ship and aircraft and their systems) or other service/agency technical systems.

**Education:** Bachelor's degree from an accredited college or university. NOTE: An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of experience.

**Experience:** A minimum of six (6) years of experience related to ship, ship system, aircraft, and weapon systems acquisition or other service/agency technical systems, including logistics, research and development, configuration management or systems analysis/design; Demonstrated experience in one or more of the following areas: program management, systems

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engineering, major system acquisitions, financial management, test and evaluation, human systems integration, or integrated logistics support.

**TECHNICAL DOCUMENTATION SPECIALIST**

**Description:** The Technical Writer is responsible for correctly, succinctly, and clearly communicating all instructions relative to the implementation of the solution, preparing documentation of the actions taken to deploy the solution, and preparing all IT contract-required written deliverables.

**Education:** Bachelor's degree in English, Technical Writing, or a related field.

**Experience:** Shall have, as a minimum 3 years experience in technical writing

**ADMIN CLERK III**

**Description:** Performs diverse secretarial and administrative duties supporting the IT mission. Key responsibilities include: Initiating special reports, composing routine correspondence, and compiling statistical and metric information, and providing communication with all levels of federal personnel to gather and convey information.

**Education:** High School.

**Experience:** Shall have, as a minimum, 4 years related experience.

**ADMIN CLERK II**

**Description:** Performs secretarial and administrative duties for the IT mission. Key responsibilities include: Composing routine correspondence, compiling statistical and metric information, and communicating with all levels of company personnel to gather and convey information.

**Education:** High School.

**Experience:** Shall have, as a minimum, 1 year related experience.

**PRINCIPAL DATA ARCHITECT**

**Description:** Provides technical direction and oversight in the development of organization Data Strategy enumerating the Federal, DoD, and DON Data Policies for any one area of data standards, data security, or Information Assurance; data retention or data stewardship. Leads effort for the data collection and analysis of requirements for application rationalization, data center migration, and enterprise transition plans. Leads a team in the development of Logical and Physical Data Models, and in the development and maintenance of formal descriptions of organization data and data structures. Develops formal deliverables including findings and recommendations. Presents findings and recommendations to Senior Managers.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.



**Experience:** Twelve (12) years of proficiency in Data Architecture Technology definition, modeling, and maintenance. Twelve (12) years of proficiency in analysis and alignment of business models and processes. Twelve (12) years of proficiency in definition and maintenance of Data Warehousing and Business Intelligence Architectures. Twelve (12) years of proficiency in definition and maintenance of Enterprise Data Taxonomies and Meta Data Architectures.

**SENIOR DATA ARCHITECT**

**Description:** Implements organization Data Strategy enumerating the Federal, DoD, and DON Data Policies for any one area of data standards, data security, or Information Assurance; data retention or data stewardship. Performs the data collection and analysis of requirements for application rationalization, data center migration, and enterprise transition plans. Develops Logical and Physical Data Models, and develops and maintains formal descriptions of organization data and data structures. Analyzes and aligns data architectures with business models and processes. Develops formal deliverables including findings and recommendations.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** Seven (7) years of proficiency in Data Architecture Technology definition, modeling, and maintenance. Seven (7) years of proficiency in analysis and alignment of business models and processes. Seven (7) years of proficiency in definition and maintenance of Data Warehousing and Business Intelligence Architectures. Seven (7) years of proficiency in definition and maintenance of Enterprise Data Taxonomies and Meta Data Architectures.

**TECHNICAL EXPERT**

**Description:** Provide expert analysis and support to research, develop, and validate work plans, procedures, and technical tasks in a specific discipline relating to engineering, computer science, system analysis, logistics, system engineering, and human systems integration, providing high-level consultation in area of expertise.

**Education:** Successful Completion of Technical School, Trade School, or Armed Services Technical School curriculum, or at least 30 Semester hours (45 Quarter hours) of an engineering, scientific, or technical curriculum. A Bachelor's Degree or higher degree relevant to the specialty area may be substituted for 4 years of specific experience.

**Experience:** Minimum of 7 years of specific expert experience.

**ENTERPRISE ARCHITECT III**

**Description:** Leads team of professionals to build a holistic view of the organization's strategy, processes, information, and information technology assets, to ensure that the business and IT are in alignment. Links the business mission, strategy, and processes of an organization to its IT strategy, and documents this information using multiple architectural models or views that show how the current and future needs of an organization will be met in an efficient, sustainable, agile, and adaptable manner. Develops common approaches and identifies information assets and processes across the enterprise, and delivers an architecture that supports the most

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efficient and secure IT environment for the organization. Optimizes information management approaches through an understanding of evolving business needs and technology capabilities. Promotes shared infrastructure and applications to reduce costs and improve information flows by ensuring that projects do not duplicate functionality or diverge from organization and IT strategies. Works with other professionals to provide a consensus based enterprise solution that is scalable, adaptable and in synchronization with organizational needs. Develops formal deliverables including findings and recommendations. Presents findings and recommendations to Senior Managers.

**Education:** Bachelor's degree from an accredited college or university. NOTE: An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of experience.

**Experience:** Ten (10) years experience with business process and policy analysis. Five (5) years experience with DoD Architecture Framework (DoDAF) or Federal Enterprise Architecture (FEA) using IBM – Rational Architect or similar software preferred. Five (5) years experience with business process modeling.

### ENTERPRISE ARCHITECT II

**Description:** Aligns and links the business mission, strategy, and processes of an organization to its IT strategy, and document this information using multiple architectural models or views. Develops common approaches and identifies information assets and processes across the enterprise, to deliver an architecture that supports the most efficient and secure IT environment for the organization. Optimizes information management approaches through an understanding of evolving business needs and technology capabilities. Promotes shared infrastructure and applications to reduce costs and improve information flows by ensuring that projects do not duplicate functionality or diverge from organization and IT strategies. Works with other professionals to provide a consensus based enterprise solution that is scalable, adaptable and in synchronization with organizational needs.

**Education:** Bachelor's degree from an accredited college or university.

**Experience:** Four (4) years experience with business process and policy analysis. Three (3) years of experience with DoD Architecture Framework (DoDAF) or Federal Enterprise Architecture (FEA) using IBM – Rational Architect or similar software preferred. Three (3) years experience with business process modeling.

### ENTERPRISE ARCHITECT I

**Description:** Supports the process analysis that aligns and links the business mission, strategy, and processes of an organization to its IT strategy. Documents this information using multiple architectural models or views. Develops common approaches and identifies information assets and processes across the enterprise, to develop an architecture that supports the most efficient and secure IT environment for the organization. Optimizes information management approaches through an understanding of evolving business needs and technology capabilities. Promotes shared infrastructure and applications to reduce costs and improve information flows so that projects do not duplicate functionality or diverge from organization and IT strategies.

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Works with other professionals to provide a consensus based enterprise solution that is scalable, adaptable and in synchronization with organizational needs.

**Education:** Bachelor's degree from an accredited college or university.

**Experience:** Two (2) years of experience with business process and policy analysis. One (1) year experience with DoD Architecture Framework (DoDAF) or Federal Enterprise Architecture (FEA) using IBM – Rational Architect or similar software preferred. One (1) year experience with business process modeling preferred.

### TECHNICAL ARCHITECT III

**Description:** Provides technical architecture support and technical quality control throughout all stages of EA projects. Develop artifacts that articulate technical standards, and forecasts that apply to capability and operational requirements, system engineering processes, and systems and services. Develops, and manages Enterprise and component system technical active, mandated and emerging profiles using the DOD Information Technology (IT) Standards Registry (DISR), TV-1s, TV-2s, Standards Profiles (StdV-1), Standards Forecasts (StdV-2), and the Enterprise Technical Architecture Baseline. Researches and prepares technical briefings, generates white papers, and prepares recommendations in support of the new or existing systems and technical standards. Develop briefings and white papers on emerging standards. Presents analysis and findings to Senior Managers. Participates in Integrated Project Teams providing Technical Architecture Subject Matter Expertise. Reviews IT project documents to identify, validate and prioritize technical architecture requirements. Ensures that all components of the technical architecture are properly integrated and implemented in other segment architectures.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** Seven (7) years of experience in networking architectures, assessment and modeling. Seven (7) years of experience in specifying and evaluating architecture requirements for proposed IT investments. Five (5) years of experience with Network Management, Tools and Protocols (Configuration, IP Network Address Management, Performance Management). Five (5) Years of experience with data communications protocols (TCP/IP, v4/v6, MPLS, BGP, OSPF, GMPLS, etc.) Strong technical knowledge of data center infrastructure (including blade center design, data warehouse design, web hosting design, etc.) Excellent technical understanding of Virtualization, Storage and Content Delivery Networks (Cloud, CDM, Grid, SAN).

### TECHNICAL ARCHITECT II

**Description:** Provides technical architecture support and technical quality control throughout all stages of EA projects. Develop artifacts that articulate technical standards and forecasts that apply to capability and operational requirements, system engineering processes, and systems and services. Develops, and manages Enterprise and component system technical active, mandated and emerging profiles using the DOD Information Technology (IT) Standards Registry (DISR), TV-1s, TV-2s, Standards Profiles (StdV-1), Standards Forecasts (StdV-2), and the Enterprise Technical Architecture Baseline. Researches and prepares technical briefings, generates white papers, and prepares recommendations in support of the new or existing

**GSA SCHEDULE ----- TERMS AND CONDITIONS**

systems and technical standards. Develop briefings and white papers on emerging standards. Participates in Integrated Project Teams providing Technical Architecture Subject Matter Expertise. Reviews IT project documents to identify, validate and prioritize technical architecture requirements.

**Education:** Bachelor's degree in engineering, operations research, physics, computer science, mathematics or a related technical field from an accredited college or university. An additional postgraduate degree in a business, management, engineering or related discipline will be considered equivalent to four (4) years of general experience.

**Experience:** Five (5) years of experience in networking architectures, assessment and modeling. Five (5) years of experience in specifying and evaluating architecture requirements for proposed IT investments. Three (3) years of experience with Network Management, Tools and Protocols (Configuration, IP Network Address Management, Performance Management). Three (3) Years of experience with data communications protocols (TCP/IP, v4/v6, MPLS, BGP, OSPF, GMPLS, etc.) Strong technical knowledge of data center infrastructure (including blade center design, data warehouse design, web hosting design, etc.) Excellent technical understanding of Virtualization, Storage and Content Delivery Networks (Cloud, CDM, Grid, SAN).

EDUCATION OR CERTIFICATION	EXPERIENCE EQUIVALENCE
ASSOCIATES DEGREE	3 years relevant experience
Trade/Vocational School or Technical Training or Military Training in relevant field	3 years relevant experience
Bachelors Degree	5 years relevant experience
Professional or Industry Standard Technical Certification in a relevant field. (e.g. MCSE, CCNP, CNA, CNE)	5 years relevant experience
Masters Degree	7 years relevant experience
Professional License [e.g. Professional Engineer, Registered Communications Distribution Designer (RCDD), Certified Professional Logistician (CPL)]	7 years relevant experience

**GSA SCHEDULE ----- TERMS AND CONDITIONS**

**c) PRICING**

Prices are net, discounts have been deducted.

**Customer Site Rates**

SIN	Labor Category	1/27/2016	1/27/2017	1/27/2018	1/27/2019	1/27/2020
		1/26/2017	1/26/2018	1/26/2019	1/26/2020	1/26/2021
132-51	Principal IT Consultant	159.95	162.19	164.46	166.76	169.09
132-51	Sr. IT Consultant	145.28	147.31	149.37	151.46	153.58
132-51	IT Consultant	122.63	124.34	126.08	127.85	129.64
132-51	Technical Writer	99.97	101.37	102.79	104.23	105.69
132-51	Senior IT Program Manager	168.93	171.30	173.70	176.13	178.60
132-51	IT Project Manager	122.16	123.87	125.60	127.36	129.14
132-51	Principal Software Architect	214.50	217.51	2220.56	223.65	226.78
132-51	Senior Systems Engineer	165.63	167.95	170.30	172.68	175.10
132-51	Systems Engineer	150.84	152.95	155.09	157.26	159.46
132-51	Senior Software Engineer	130.43	132.26	134.11	135.99	137.89
132-51	Software Engineer	100.32	101.73	103.15	104.59	106.05
132-51	Sr. Business Process Reengineering Specialist	100.60	102.00	103.43	104.88	106.35
132-51	Business Process Reengineering Specialist	90.39	91.66	92.94	94.24	95.56
132-51	Principal Subject Matter Expert	140.91	142.88	144.88	146.91	148.97
132-51	Senior Subject Matter Expert	106.85	108.35	109.87	111.41	112.97
132-51	Intermediate Subject Matter Expert	97.15	98.51	99.89	101.29	102.71
132-51	Senior Acquisition Specialist	150.57	152.68	154.82	156.99	159.19
132-51	Acquisition Specialist	143.09	145.09	147.12	149.18	151.27
132-51	Technical Documentation Specialist	75.24	76.30	77.37	78.45	79.55

**GSA SCHEDULE ----- TERMS AND CONDITIONS**

SIN	Labor Category	1/27/2016	1/27/2017	1/27/2018	1/27/2019	1/27/2020
		- 1/26/2017	- 1/26/2018	- 1/26/2019	- 1/26/2016	- 1/26/2021
132-51	Admin Clerk III	46.28	46.92	47.58	48.25	48.93
132-51	Admin Clerk II	42.65	43.25	43.86	44.47	45.09
132-51	Principal Data Architect	168.93	171.30	173.70	176.13	178.60
132-51	Senior Data Architect	122.16	123.87	125.60	127.36	129.14
132-51	Technical Expert	86.88	88.10	89.33	90.58	91.85
132-51	Enterprise Architect III	122.16	123.87	125.60	127.36	129.14
132-51	Enterprise Architect II	100.60	102.00	103.43	104.88	106.35
132-51	Enterprise Architect I	90.39	91.66	92.94	94.24	95.56
132-51	Technical Architect III	122.16	123.87	125.60	127.36	129.14
132-51	Technical Architect II	100.60	102.00	103.43	104.88	106.35

**Contractor Site Rates**

SIN	Labor Category	1/27/2016	1/27/2017	1/27/2018	1/27/2019	1/27/2020
		- 1/26/2017	- 1/26/2018	- 1/26/2019	- 1/26/2020	- 1/26/2021
132-51	Principal IT Consultant	174.51	176.95	179.43	181.94	184.49
132-51	Sr. IT Consultant	158.50	160.72	162.97	165.25	167.56
132-51	IT Consultant	133.78	135.66	137.56	139.49	141.44
132-51	Technical Writer	109.07	110.60	112.15	113.72	115.31
132-51	Senior IT Program Manager	184.30	186.88	189.50	192.15	194.84
132-51	IT Project Manager	133.27	135.14	137.03	138.95	140.90
132-51	Principal Software Architect	234.02	237.30	240.62	243.99	247.41
132-51	Senior Systems Engineer	180.70	183.23	185.80	188.40	191.04
132-51	Systems Engineer	164.57	166.87	169.21	171.58	173.98
132-51	Senior Software Engineer	142.30	144.30	146.32	148.37	150.45
132-51	Software Engineer	109.45	110.98	112.53	114.11	115.71
132-51	Sr. Business Process Reengineering Specialist	109.75	111.29	112.85	114.43	116.03

**GSA SCHEDULE ----- TERMS AND CONDITIONS**

SIN	Labor Category	1/27/2016	1/27/2017	1/27/2018	1/27/2019	1/27/2020
		- 1/26/2017	- 1/26/2018	- 1/26/2019	- 1/26/2020	- 1/26/2021
132-51	Business Process Reengineering Specialist	98.62	100.00	101.40	102.82	104.26
132-51	Principal Subject Matter Expert	153.73	155.89	158.07	160.28	162.52
132-51	Senior Subject Matter Expert	116.57	118.21	119.86	121.54	123.24
132-51	Intermediate Subject Matter Expert	105.99	107.47	108.97	110.50	112.05
132-51	Senior Acquisition Specialist	164.27	166.57	168.90	171.26	173.66
132-51	Acquisition Specialist	156.11	158.30	160.52	162.77	165.05
132-51	Technical Documentation Specialist	82.09	83.24	84.41	85.59	86.79
132-51	Admin Clerk III	50.49	51.19	51.91	52.64	53.38
132-51	Admin Clerk II	46.53	47.18	47.84	48.51	49.19
132-51	Principal Data Architect	184.30	186.88	189.50	192.15	194.84
132-51	Senior Data Architect	133.27	135.14	137.03	138.95	140.90
132-51	Technical Expert	94.79	96.12	97.47	98.83	100.21
132-51	Enterprise Architect III	133.27	135.14	137.03	138.95	140.90
132-51	Enterprise Architect II	109.75	111.29	112.85	114.43	116.03
132-51	Enterprise Architect I	98.62	100.00	101.40	102.82	104.26
132-51	Technical Architect III	133.27	135.14	137.03	138.95	140.90
132-51	Technical Architect II	109.75	111.29	112.85	114.43	116.03

**USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS**

**PREAMBLE**

**SAVVEE Consulting, Incorporated** provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting..

**COMMITMENT**

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact **Frank Rouse, Director of Contracts, SAVVEE, Inc. ph#, 703.622.2222 Fax. 703.230.0991**



**BEST VALUE  
BLANKET PURCHASE AGREEMENT  
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s)\_\_\_\_\_.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

\_\_\_\_\_  
Ordering Activity                      Date

\_\_\_\_\_  
Contractor                              Date

**GSA SCHEDULE ----- BLANKET PURCHASE AGREEMENT**

BPA NUMBER \_\_\_\_\_

**(CUSTOMER NAME)  
BLANKET PURCHASE AGREEMENT**

Pursuant to GSA Federal Supply Schedule Contract Number(s) \_\_\_\_\_, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL
BPA DISCOUNT/PRICE	

_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION

DELIVERY SCHEDULES / DATES

_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be \_\_\_\_\_.

(4) This BPA does not obligate any funds.

(5) This BPA expires on \_\_\_\_\_ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

**GSA SCHEDULE ----- BLANKET PURCHASE AGREEMENT**

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

## **BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.